

## Course Description

### **MEDD6143 Planning, Management, Evaluation and Leadership in Early Childhood Education**

<b>Course description and objectives</b>	
<p>This course provides an overview of how to plan, implement and evaluate early childhood programmes. Specific topics include: the development and review of programmes; financial management; staff development and appraisal; leadership, the development of effective communication strategies for working with other adults; and advocacy for children. Case studies based on the local context will be used throughout the course and the impact of the educational reform on the administration and management of early childhood programmes will also be considered.</p>	
<b>Course learning outcomes (CLOs)</b>	<b>Aligned programme learning outcomes (PLOs)</b>
1. Demonstrate and communicate about up-to-date knowledge in preschool planning, management and evaluation in written form.	PLO 1
2. Demonstrate and communicate a basic understanding of educational leadership, and the professional competencies and ethics required of a principal in early childhood settings in oral and written forms	PLO 1
3. Apply knowledge and skills to understand and critically evaluate preschool problems in: programme planning and development; student provision; facilities development; student recruitment; resources management; staffing and professional development; relationship management; and programme evaluation and improvement, in oral and written forms.	PLO 2
4. Engage in inquiry-based and evidence-informed practice and provide feasible suggestions to respond to preschool challenges via oral and written forms.	PLO 3
5. Reflect on the important values of an educational leader and the professional competencies and ethics required of a principal, such as equity and fairness, in the Chinese cultural and educational contexts, in written form.	PLO 4
<b>Course assessment methods</b>	
<ul style="list-style-type: none"> <li>• In-class quiz</li> <li>• Group presentation</li> <li>• Reflections</li> </ul>	
<b>Course content and topics</b>	
<ul style="list-style-type: none"> <li>• Introduction &amp; course overview</li> <li>• Overview of early childhood education system and kindergarten principalship in Hong Kong</li> <li>• Leadership and management in early childhood settings</li> <li>• Leading in times of change and crisis</li> <li>• Programme planning and development, and provision for students</li> <li>• Developing and equipping a kindergarten</li> <li>• Children' health and safety</li> <li>• Student recruitment and marketing</li> <li>• Management of resources</li> <li>• Staffing and provision for staff professional development</li> <li>• Working with families and external parties</li> <li>• Evaluation and improvement of kindergarten quality</li> <li>• Course review and synthesis</li> </ul>	

Required / recommended readings and online materials
<p><b>Key Text</b></p> <p>Adams, S., Kronber, A., Donley, M., &amp; Lynch, E. (2022). Developing and administering an early childhood education program (10 ed.). Cengage.</p> <p><b>References</b></p> <ul style="list-style-type: none"> <li>• A reading list for this course can be found in the MEDD6143 Moodle Course Room, on the right-hand side panel under “Reading list for MEDD6143_1A_2022”.</li> <li>• The Key Text (e-book) can be purchased online from the Academic &amp; Professional Book Centre (A&amp;P). A paper copy is also available at the HKU Main Library (Main Reserve for 3 hours)</li> <li>• Other references are accessible online via the links in the “Reading list”</li> </ul> <p><b>Online Journals</b></p> <p><b>Recommended journals for early childhood education</b></p> <ul style="list-style-type: none"> <li>• Child Development</li> <li>• Child Development Perspectives</li> <li>• Childhood Education</li> <li>• Contemporary Issues in Early Childhood</li> <li>• Early Child Development and Care</li> <li>• Early Childhood Education Journal</li> <li>• Early Childhood Research &amp; Practice - ECRP</li> <li>• Early Childhood Research Quarterly</li> <li>• Early Years: An International Research Journal</li> <li>• Education 3-13 : International Journal of Primary, Elementary and Early Years Education</li> <li>• Educational leadership</li> <li>• European Early Childhood Education Research Journal</li> <li>• International Journal of Early Childhood</li> <li>• International Journal of Early Years Education</li> <li>• Journal of Children and Media</li> <li>• Journal of Early Childhood Literacy</li> <li>• Journal of Early Childhood Research</li> <li>• Journal of Early Childhood Teacher Education</li> <li>• Journal of Early Intervention</li> <li>• Journal of Research in Childhood Education</li> <li>• School organization</li> <li>• Topics in Early Childhood Special Education</li> <li>• Voices of Practitioners: Teacher Research in Early Childhood Education</li> <li>• YC - Young Children</li> </ul>
Other additional course information
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