

Course Description

MEDD6195 Administrative and Organizational Theory for Educational Institutions

| Course description and objectives | | |
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| <p>This course will trace the evolution of administrative and organizational theories, from classical to contemporary schools of thought, in the context of educational institutions. It will enable students to conceptualize and analyze organizational phenomena from various perspectives, including classical, human resource, systems, political, cultural, critical and postmodern schools of thought. Particular attention will be given to the application of these ideas to leadership and organizational learning, change and effectiveness.</p> | | |
| Coursework / Examination ratio: <u>100</u> % Coursework, <u>0</u> % Examination | | |
| Course learning outcomes (CLOs) | | Aligned programme learning outcomes (PLOs) |
| 1. To enable students to understand administrative and organizational theories and practices in educational settings | | PLOs 1-5 |
| 2. To develop students' skills and competence in administrative and organizational leadership | | PLOs 1-3 |
| 3. To enhance students' awareness and ability in applying administrative and organizational strategies in educational institutions | | PLOs 4, 5 |
| Course assessment methods | | |
| Assessment method | Weighting (%) | Aligned course learning outcome(s) |
| Administrative Aspiration Statement (AAS) | 10 | CLOs 1-3 |
| Group Presentation | 40 | CLOs 1-3 |
| Integrative Essay | 50 | CLOs 1-3 |
| Course content and topics | | |
| <p>Foundational Theory of Administrative & Organizational Theory: Scientific Management Foundational Theory of Administrative & Organizational Theory: Administrative Management Foundational Theory of Organizational Administration: Power Perspective How to secure and exercise power to sustain your intended administrative or improvement strategies? Administrative & Organizational Theory: Bureaucratic Management Organizational Administration: Staff Motivation Perspective How to motivate staff, manage under-performed staff and reward outperformers?</p> | | |
| Required / recommended readings and online materials | | |
| To be provided in course outline | | |
| Other additional course information | | |
| Nil | | |